

L Harrison
B North-Lee
C Murray

**ST PAULS FIRE DISTRICT
COMMISSIONERS MEETING
JUNE 21, 2018**

R Muckenfuss
L Gerth
C Fox

FINANCE COMMITTEE MEETING – Vice-chairman Ronald Muckenfuss called the Finance Committee Meeting to order.

Review Information Only – May 2018 – Tracy presented the May 2018 financial report. Personnel Services was \$295,250.14 and Operating Expenses was \$172,908.36 with total being \$468,158.50. Revenues was \$540,909.00. The TAN has been paid in full. The ending balance in the checking account on May 31, 2018 was \$1,370,788.96. The ending balance in the savings account on May 31, 2018 was \$781,874.50.

Community Remarks – None at this time.

The Finance Committee meeting was closed at this time.

Regular Meeting Called to Order – Chairman Lee Harrison called the regular meeting to order. The meeting was opened with the Pledge of Allegiance and the Lord's Prayer.

The Finance Committee meeting and the regular meeting were advertised in the Post and Courier in "This Week's Meetings" on June 17, 2018 and posted on the front door 24 hours prior to the meeting.

The minutes of the regular meeting on May 17, 2018 were approved as written, without reading, with a motion by Vice-chairman Ronald Muckenfuss and seconded by Commissioner Clifford Murray. Motion passed.

Roll Call – All commissioners were present except Commissioner Irvin Gadsden. Attorney Charlie Condon was present. The clerk was present. Fire Chief Larry Garvin and Asst Chief Mike Rakoske was present.

OLD BUSINESS

No Old Business.

NEW BUSINESS

Hurricane Plan for the Fire District - A motion was made by Commissioner Charlie Fox and seconded by Vice-chairman Ronald Muckenfuss to delay voting on the Hurricane Plan for the Fire District until the July 2018 commission meeting. Motion passed.

Election of Officers – (will take office July 1, 2018) – Attorney Charlie Condon presided at this time. The floor was open for nominations for the office of Chairman. Vice-chairman Ronald Muckenfuss nominated Lee Harrison for the office of Chairman. Commissioner Clifford Murray seconded the nomination. Nominations were closed. All commissioners were in favor of the motion. Lee Harrison was elected to the office of Chairman by acclamation. Chairman Lee Harrison took over at this time. The floor was open for nominations for the office of Vice-chairman. Commissioner Bertha North-Lee nominated Ronald Muckenfuss for the office of Vice-chairman. Commissioner Larry Gerth seconded the nomination. Nominations were closed. All commissioners were in favor of the motion. Ronald Muckenfuss was elected to the office of Vice-chairman by acclamation. The floor was open for nominations for the office of Secretary. Vice-chairman Ronald Muckenfuss nominated Bertha North-Lee for the office of Secretary. Chairman Lee Harrison seconded the nomination. Nominations were closed. All commissioners were in favor of the motion. Bertha North-Lee was elected to the office of Secretary by acclamation.

Letter requesting a TAN up to the amount of \$2.8 million as needed (increments) as deemed necessary by staff - A motion was made by Vice-chairman Ronald Muckenfuss and seconded by Commissioner Larry Gerth to approve the letter requesting a TAN up to the amount of \$2.8 million as needed (increments) as deemed necessary by staff for the FY19 Budget year. Motion passed.

Health related insurance change – cancel the current Companion dental & vision and vote to change over to Principal dental and VSP vision coverage – This is not requested now due to the cost. The staff will pre-register and submit an application with the State/PEBA insurance to get bids since it has to be done 3 months in advance.

Purchase of new Assistant Chief Vehicle – dispose of old B/C vehicle – Assistant Chief Rakoske is getting prices under state contract for a 4-wheel drive truck with a winch. The approximate cost right now is \$33,166. A motion was made by Commissioner Charlie Fox and seconded by Vice-chairman Ronald Muckenfuss to purchase a new Assistant Chief's vehicle not to exceed \$39,000 and to dispose of the old B/C vehicle. Motion passed.

Insurance company's change of position regarding coverage for legal costs for retiree health insurance case – Attorney Charlie Condon stated that Gladfelter Insurance Company has good news on their change of position regarding coverage for legal costs for retiree health insurance case. Gladfelter will be responsible for legal costs and maybe reimbursement for attorney fees. However, no recovery cost.

REPORTS

Hollywood Station – Regular maintenance and air-conditioning unit problems.

Sauldam Station – Regular maintenance and air-conditioning unit problems.

Edisto Station – Regular maintenance and the well is going dry. Chief Garvin went to DHEC to complete paperwork. He has also checked with some well companies. It could cost anywhere from \$4500 - \$12,600 for a deep well. A motion was made by Commissioner Charlie Fox and seconded by Commissioner Larry Gerth to approve up to \$15,000 for a new well and to authorize Chairman Harrison and Chief Garvin to get the vendor. Motion passed.

Ravenel Station - Regular maintenance.

Adams Run Station - Regular maintenance.

Stono Ferry Station - Regular maintenance.

Meggett Station – Regular maintenance.

Parkers Ferry Station – Unmanned at this time. The grass was cut. Deadbolts were installed.

Petersfield Station – Unmanned at this time. The grass was cut. Deadbolts were installed.

Chief's Report – There were 150 alarms for May 2018. There were 12 fire inspections and 3 home inspections. Currently, there are 54 paid firefighters, 4 non-firefighters and 7 volunteer firefighters but soon to be 8 volunteer firefighters. New personnel that were present: Kyle Tillman-Station 6, Max Rudolph-Station 4, Nathan Eisele-Station 3, Matt Logsdon-Station 2, Patrick Felder-Station 1 and Danny Crane-Station 1. The renewal for pest control with Ackerman Pest Control was discussed. A motion was made by Commissioner Charlie Fox and seconded by Commissioner Clifford Murray to extend the contract with Ackerman Pest Control for July 1, 2018 to June 30, 2019. Motion passed. Chief Garvin mentioned that Pam Blevins who works in the office, her grandson is 4 years old and has cancer. His name is Dakota Blevins. He is going to Jacksonville, Florida to get radiation. There is a Go Fund Me page on Facebook, if you would like to donate.

Training Report – There were 808 training hours and 345 physical hours for May 2018, which included testing hydrants. It was mentioned that the office support staff needs the FEMA and NIMS training.

Commissioners Report – Commissioner Larry Gerth mentioned that the grass was cut at the Petersfield station and it was a job well done. Commissioner Charlie Fox mentioned that a resident called about air in the water lines at their home. CPW was contacted. Commissioner Charlie Fox also asked about the district having worker's compensation on the volunteers and the district does.

Auxiliary Report – No report.

Community Remarks – None. Carla Ritter with Charleston County Finance was present at the meeting. Harry Griffin was present tonight; he was nominated by Charleston County Council to the Governor for appointment to replace Clifford Murray on the commission.

Checks were reviewed and signed for expenses in open session at this time.

A motion was made by Commissioner Bertha North-Lee and seconded by Vice-chairman Ronald Muckenfuss to go into Executive Session to review reconciliation of accounts. Motion passed.

Executive Session – to review reconciliation of accounts.

Out of Executive Session – Into Regular Session – No action was taken in Executive Session. The reconciliation of accounts were reviewed.

Reconciliation of Accounts – A motion was made by Vice-chairman Ronald Muckenfuss and seconded by Commissioner Bertha North-Lee to approve the reconciliation of accounts. Motion passed.

The next regular meeting is July 19, 2018 at 6:00pm.

Chief Garvin stated that the Post Office box that we had has been closed and all mail delivery will come to 6488 Highway 162, Hollywood. The safety deposit box at the bank has also been closed.

Adjournment – A motion was made by Vice-chairman Ronald Muckenfuss and seconded by Commissioner Bertha North-Lee to adjourn the meeting. Motion passed.

Meeting was adjourned at 7:42pm.

Lee Harrison, Chairman
St Paul's Fire District

Mary Adams, Clerk
St Paul's Fire District